

**DENTAL BOARD OF CALIFORNIA**

2005 Evergreen Street, Suite 1550, Sacramento, CA 95815  
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*NOTICE OF PUBLIC MEETING – Notice is hereby given that a public meeting of Licensing, Certification and Permits Committee of the Dental Board of California will be held as follows:*

**NOTICE OF LICENSING, CERTIFICATION AND PERMITS COMMITTEE MEETING**

**Monday, November 7, 2011**

Upon Conclusion of Examination Committee Meeting  
Sportsmen's Lodge, 12825 Ventura Blvd.  
Studio City, CA 91604  
818-769-4700 or 916-263-2300

**LICENSING, CERTIFICATION,  
AND PERMITS COMMITTEE**

Chair – Bruce Whitcher, DDS  
Vice Chair – Luis Dominicus, DDS  
Steve Afriat, Public Member  
Stephen Casagrande, DDS  
Rebecca Downing, Public Member  
Judith Forsythe, RDA  
Suzanne McCormick, DDS

CALL TO ORDER

ROLL CALL AND ESTABLISHMENT OF QUORUM

LCP 1 – Approval of the August 11, 2011 Licensing, Certification and Permits Committee Meeting Minutes

LCP 2 – Dental and Dental Assisting Program Licensure and Permit Statistics

LCP 3 – General Anesthesia/Conscious Sedation Permit Evaluation Statistics

LCP 4 – Update Regarding Fingerprinting Renewal Requirements for Licensees

PUBLIC COMMENT

ADJOURNMENT

Public comments will be taken on agenda items at the time the specific item is raised. The Committee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. Time limitations for discussion and comment will be determined by the President. For verification of the meeting, call (916) 263-2300 or access the Board's Web Site at **www.dbc.ca.gov**. This Committee meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richard DeCuir, Executive Officer at 2005 Evergreen Street, Suite 1550, Sacramento, CA 95815, or by phone at (916) 263-2300. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.



## **LICENSING, CERTIFICATION AND PERMITS COMMITTEE MEETING MINUTES**

**Thursday, August 11, 2011**

1625 North Market Blvd., 1<sup>st</sup> Floor Hearing Room, S-102  
Sacramento, CA 95834

**DRAFT**

### **Members Present:**

Bruce Whitcher, DDS, Chair  
Luis Dominicus, DDS, Vice Chair  
Steve Afriat, Public Member  
Stephen Casagrande, DDS  
Judith Forsythe, RDA

### **Members Absent:**

Rebecca Downing, Public Member  
Suzanne McCormick, DDS

### **Staff Present:**

Richard DeCuir, Executive Officer  
Kim A. Trefry, Enforcement Chief  
Karen Fischer, Licensing Analyst  
Sarah Wallace, Legislation and Regulations Analyst  
Linda Byers, Executive Assistant  
Kristy Shellans, DCA Senior Staff Counsel  
Greg Salute, Deputy Attorney General  
Dawn Dill, Manager, Dental Assisting Program  
Donna Kantner, Manager, Licensing and Examination Unit  
Jessica Olney, Licensing Analyst

### **ROLL CALL AND ESTABLISHMENT OF QUORUM**

Dr. Whitcher, Chair, called the committee meeting to order at 12:45 p.m. Roll was called and a quorum was established.

### **LCP 1 - Approval of the May 19, 2011 Licensing, Certification, and Permits Committee Meeting Minutes**

M/S/C (Afriat/Forsythe) to approve the May 19, 2011 Licensing, Certification, and Permits Committee Meeting Minutes. The motion passed unanimously.

### **LCP 2 – Dental and Dental Assisting Program Licensure and Permit Statistics**

Dr. Whitcher gave an overview of the Dental and Dental Assisting Program Licensure Statistics provided. Dr. Lori Gagliardi, Director of Public Policy for CADAT, requested that the Orthodontic Assistant Written Exam be placed on the next agenda for discussion. She questioned how they can prepare their students for this exam when there are very few reference materials that currently exist. She also requests that the DANBE Orthodontic Assistant Certification Exam be placed on the next agenda for possible consideration and discussion.

### **LCP 3 – General Anesthesia/Conscious Sedation Permit Evaluation Statistics**

Dr. Whitcher gave an overview of the statistics provided. There is still a need for evaluators. To make the program more successful, Dr. Whitcher suggested that a conscious sedation

calibration course be done where evaluators could be recruited. They will be redoubling their efforts regarding recruitment.

**LCP 4 – Update Regarding Fingerprinting Renewal Requirements for Licensees**

Dr. Whitcher reviewed the information provided regarding the new regulations that became effective July 1, 2011. Overall the process is going very smoothly with fewer returned records than anticipated. A statistical report will be provided at the next Board meeting. Dr. Earl Johnson asked what is done with the results of the fingerprinting. Mr. DeCuir responded that any results returned for convictions are turned over to the Enforcement Unit for processing.

**PUBLIC COMMENT**

There was no further public comment.

**ADJOURNMENT**

The committee adjourned at 1:00 p.m.



## MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Licensing, Certification and Permits Committee Dental Board of California
<b>FROM</b>	Dawn Dill, Manager, Dental Assisting Program Donna Kantner, Manager, Licensing and Examination Unit
<b>SUBJECT</b>	<b>Agenda Item LCP 2 – Dental and Dental Assisting Program Licensure &amp; Permit Statistics</b>

Following are statistics of current license/permits by type as of July 1, 2011

License Type	Active	Inactive	Delinquent	Renewal In Process	Total Current Population	Total Cancelled Since Implemented
Dental License	37,845	3,626	2,822*	199	44,492	11,506
RDA Licenses	34,165	10,580	9,228*	488	54,461	32,304
RDAEF Licenses	1,274	118	160*	14	1,566	126
Total Licenses	73,284	14,324	12,210	701	100,519	43,936

\*Delinquencies have increased 2% for DDS, 5% for RDAEF and 9% for RDA licenses since reported in October 2009. The Oregon Board of Dentistry noted a similar trend for its licensees at its April meeting.

New RDAEF licenses issued since January 1, 2010 = 41.

Existing AEF licenses enhanced since January 1, 2010 = 106.

Dental Licenses Issued via Pathway	Total Issued in 2011	Total Issued in 2010	Total Issued to Date	Date Pathway Implemented
California Exam	0	0	53,977	Prior to 1929
WREB Exam	558	664	4,022	January 1, 2006
Licensure by Residency	159	182	694	January 1, 2007
Licensure by Credential	131	162	2,226	July 1, 2002
LBC Clinic Contract	3	4	23	July 1, 2002
LBC Faculty Contract	0	0	3	July 1, 2002

**Status Definition**

<b>License/Permit /Certification/Registration Type</b>	<b>Current Active Permits</b>	<b>Delinquent</b>	<b>Total Cancelled Since Implemented</b>
Additional Office Permit	2,006	449	4,927
Conscious Sedation Permit	463	18	277
Continuing Education Registered Provider Permit	1,298	548	1,163
Elective Facial Cosmetic Surgery Permit	19	0	0
Extramural Facility Registration	*138	n/a	n/a
Fictitious Name Permit	5,032	880	3,372
General Anesthesia Permit	812	15	730
Mobile Dental Clinic Permit	22	11	21
Medical General Anesthesia Permit	61	16	131
Oral Conscious Sedation Certification (Adult Only 1,085; Adult & Minors 1,115)	2,200	337	106
Oral & Maxillofacial Surgery Permit	81	3	10
Referral Service Registration	*281	n/a	n/a
Special Permits	30	10	151
Dental Sedation Assistant Permit	3	0	0
Orthodontic Assistant Permit	8	0	0

\*Current population numbers for Extramural Facilities and Referral Services are approximated because they are not automated programs.

**General Anesthesia Permits** - Since the Board's last meeting, the numbers above reflect an increase of thirteen Active permits, the same number Delinquent and two Cancelled.

**Conscious Sedation Permits** – Since the Board's last meeting, the numbers above show an increase of 9 permits, 4 fewer delinquent permits, and no change to the number Cancelled.

**Oral Conscious Sedation Permits** – Since the Board's last meeting, the numbers above show an increase of 20 Adult Only Permits and a decrease of 29 Adult and Minors Permits. 22 permits have become Delinquent since the last report and 3 permits have been Cancelled.

**Cancelled Status** – In November 2009, the definition of Cancelled status on the Board's website was updated as follows:

- A licensee may choose to cancel a permit. Cancellation of a permit by the licensee means that the permit is no longer required or needed. A Board issued permit may be cancelled or delinquent while the dental license is current and valid for practice.
- A permit is cancelled if it is delinquent for five (5) years or the Board has cause. This Permit is cancelled and no longer valid.
- You may contact the Board to see why the permit was cancelled

Business and Professions Code Section 1718 allows renewal of a license within 5 years of expiration. Section 1718.3 prohibits a license from being “renewed, restored reinstated or reissued” upon cancellation.



## MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Dental Board Members
<b>FROM</b>	Jessica Olney, Associate Governmental Program Analyst Dental Board of California
<b>SUBJECT</b>	<b>Agenda Item: LCP 3: GA/CS Evaluation Statistics</b>

### 2010-2011 Overview of the on-site inspections and evaluations administered by the Board.

#### GA Evaluations

	Pass Eval	Fail Eval	Permit Cancelled / Non Compliance	Postpone no evaluators	Postpone by request	Permit Canc by Request
<b>October</b>	24	0	0	1		0
<b>November</b>	14	0	3	4		0
<b>December</b>	10	0	0	1		1
<b>January</b>	13	0	1	3		0
<b>February</b>	13	0	0	2		0
<b>March</b>	18	0	1	3		0
<b>April</b>	18	1	0	0		0
<b>May</b>	11	0	0	4		0
<b>June</b>	12	0	4	2		2
<b>July</b>	10	0	1	4		5
<b>August</b>	5	0	0	3	2	2
<b>September</b>	13	0	0	4	8	0
<b>October*</b>	16	0	0	2	3	0
<b>November*</b>	17	0	0	0	4	0
<b>Total</b>	<b>194</b>	<b>1</b>	<b>10</b>	<b>33</b>	<b>17</b>	<b>10</b>

\*Approximate schedule for October/November

## CS Evaluations

	Pass Eval	Fail Eval	Permit Cancelled / Non Compliance	Postpone no evaluators	Postpone by request	Permit Canc by Request
<b>October</b>	5	0	0	1		1
<b>November</b>	1	0	0	2		0
<b>December</b>	2	0	0	3		0
<b>January</b>	1	0	0	3		0
<b>February</b>	7	0	0	0		0
<b>March</b>	2	0	0	2		0
<b>April</b>	4	0	0	1		0
<b>May</b>	4	0	0	4		0
<b>June</b>	5	0	0	3		2
<b>July</b>	6	0	0	1		0
<b>August</b>	4	0	0	1	3	0
<b>September</b>	2	1	0	1	2	1
<b>October*</b>	4	0	0	0	0	0
<b>November*</b>	9	0	0	0	1	0
<b>Total</b>	<b>56</b>	<b>1</b>	<b>0</b>	<b>22</b>	<b>6</b>	<b>4</b>

\*Approximate schedule for October/November

**There is a great need for conscious sedation evaluators throughout California. Several evaluations have been postponed recently due to a lack of available evaluators. The Board is actively recruiting for the evaluation program.**

## MGA Evaluations

	Pass Eval	Fail Eval	Permit Cancelled / Non Compliance	Postpone no evaluators	Postpone by request	Permit Canc by Request
<b>October</b>	1	0	0	0		0
<b>November</b>	1	0	0	4		0
<b>December</b>	0	0	0	1		0
<b>January</b>	1	0	0	0		0
<b>February</b>	1	0	0	0		0
<b>March</b>	1	0	1	1		0
<b>April</b>	1	0	1	0		0
<b>May</b>	0	0	1	2		0
<b>June</b>	1	0	0	0		0
<b>July*</b>	2	0	0	0		0
<b>August</b>	0	0	0	0		0
<b>September</b>	0	0	0	0	3	0
<b>October*</b>	1	0	0	1	1	0
<b>November*</b>	1	0	0	0	0	0
<b>Total</b>	<b>11</b>	<b>1</b>	<b>3</b>	<b>9</b>	<b>4</b>	<b>0</b>

\*Approximate schedule for October/November

### **Evaluators Approved after August 1, 2011**

<b>Region</b>	<b>GA</b>	<b>CS</b>	<b>MGA</b>
Northern California	0	1	0
Southern California	0	1	0

### **Pending Evaluator Applications\***

<b>Region</b>	<b>GA</b>	<b>CS</b>	<b>MGA</b>
Northern California	1	0	0
Southern California	2	6	0

\*Deficient, or do not meet 3 year requirement.

### **Current Evaluators per Region**

<b>Region</b>	<b>GA</b>	<b>CS</b>	<b>MGA</b>
Northern California	156	69	16
Southern California	201	85	16



## MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Licensing, Certification and Permits Committee Dental Board of California
<b>FROM</b>	Donna Kantner, Manager, Licensing & Exam Unit Dental Board of California
<b>SUBJECT</b>	<b>LCP 4:</b> Update Regarding Fingerprinting Requirements for Licensees

### Background

California Code of Regulations, Title 16, Sections 1007, 1008, and 1017.2 were approved in March of this year by the Office of Administrative Law (OAL), to implement the requirement and process for electronic (Live Scan) fingerprinting of all licensees for whom no record exists at the Department of Justice (DOJ). Effective July 1, 2011, licensees for whom no such record exists must complete the Live Scan process as a condition of renewal, beginning with licenses that expire in July of 2011. This requirement includes dentists, registered dental assistants, and registered dental assistants in extended functions.

DOJ provided the Dental Board a list of all licensees for whom no record of fingerprinting exists and staff began notifying affected licensees in May whose renewals would be affected by this requirement.

Information, including Frequently Asked Questions, has been placed on the Board's website. Renewal notices include a question that licensees must complete to certify that they have met the requirements for Live Scan fingerprinting and the online renewal process has added this question as well.

### Update

Following are statistics regarding this project, which will be completed in approximately 21 months.

<b>License Type</b>	<b>Total Affected Licensees</b>	<b>Licensees Notified</b>	<b>Phone Calls/Emails</b>
DDS and OMS	18,137	3,679	647
RDA and RDAEF	17,899	3,790	689